



*Presented by the New Kent Chamber of Commerce*

## Craft Vendor Application

Saturday, May 12, 2012

11AM-6PM, Rain or Shine

Business Name:

\_\_\_\_\_

Address:

\_\_\_\_\_ City \_\_\_\_\_ ST \_\_\_\_\_ Zip \_\_\_\_\_

Contact Name: \_\_\_\_\_

Phone: Day \_\_\_\_\_ Eve \_\_\_\_\_ Email \_\_\_\_\_

Product Description: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

(Please include photos)

All applications, certificate of liability and payments must be received no later than April 12, 2012.

The number of available vendor spaces will be limited to create diversity and to provide vendors with a successful market. Vendors must be present at the festival.

- Only items listed on the application will be allowed
- All vendor applications are subject to a jury process.
- A Taste of New Kent Wine Festival Committee reserves the right to deny any application without explanation.
- Vendors may be asked to remove any items not consistent with their application.
- All applications must be submitted with full payment. Incomplete applications will not be accepted.
- Vendors/Applications not accepted will have their checks returned.

**Craft Vendor** – I will participate in the Wine Festival on Saturday.

**Cost: \$300.00** for a space which includes a 10'x10' tent. If you supply your own tent the cost is \$200.00. Photo of tent is required, and is subject to committee approval.

**Tables and Chairs may be rented:**

\_\_ I would like to rent \_\_\_\_ 2'x8' banquet table(s) at \$20.00 each

\_\_ I would like to rent \_\_\_\_ chair(s) at \$5.00 each

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**TOTAL DUE:** Vendor Space \$ \_\_\_\_\_ plus Tables \$ \_\_\_\_\_ plus Chairs \$ \_\_\_\_\_

**EQUALS \$** \_\_\_\_\_

My check # \_\_\_\_\_ is enclosed

Or MC/VISA/Discover/AMEX account number is: \_\_\_\_\_

CVV number: \_\_\_\_\_ Expiration date: \_\_\_\_\_

**Name as it appears on Credit Card:** \_\_\_\_\_

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### Application Agreement

- Collecting and reporting of the 5% Virginia Sales Tax is the responsibility of the Exhibitor.
- Absolutely NO PETS allowed on festival grounds.
- No sharing of booth space.
- The festival will not be postponed or cancelled due to bad weather. Vendors should be prepared for any weather.
- All exhibitors and assistants must follow festival Rules.
- Vendors are only to use the space they have rented. Extending beyond the boundaries of your rented space could result in additional fees and/or expulsion from the festival.
- No vehicles are allowed on site during festival operating hours. There will be a designated vendor parking area. No vendor may break down until 6pm.
- No product or service bearing the "A Taste of New Kent Wine Festival" name or logo, or the name and logo of any of its sponsors, may be sold or marketed in any manner without prior written consent from the festival or the sponsor.
- Vendors are prohibited from selling bottled water of any kind.
- Vendors will supply all materials for set up, sales, display and/or demonstration. Space allotted is at the discretion of the Event Coordinator.
- New Kent County fire safety standards must be met. This may include (but not limited to) required attendance in a fire safety meeting during the week prior to the festival.
- The Festival reserves the right to deny participation without registration refund to any vendor who displays inappropriate items for this event.
- **A certificate of liability insurance must accompany all applications. Please request the following to be included on your certificate:** "New Kent Chamber of Commerce 7324 Vineyards Pkwy, New Kent, VA 23124; New Kent Farms, LLC and New Kent Winery, LLC  
Attention: Terry Pope, P.O. Box 1908, Rocky Mount, NC 27802-1908"

Submission of this application, VALID for current year only, signifies your understanding and acceptance of and agreement to abide by the Application Agreement of A Taste of New Kent Wine Festival if invited to participate. We reserve the right to accept or reject any new or returning exhibitor. By signing this form, I agree that I have read, understand and will abide by all guidelines. I further agree that the A Taste of New Kent Wine Festival, New Kent Chamber, the New Kent Vineyard nor their representatives will be held responsible for ant loss, theft or injury.

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Signature

Date

**Application Check-List:**

- Completed and Signed Application
- Vendor Fee
- Photos
- Proof of Insurance

For additional information contact Shelly Smith at 804-337-9187 or email

[shellysmith@williamewood.com](mailto:shellysmith@williamewood.com)

This application may be mailed to:

A Taste of New Kent Wine Festival  
7324 Vineyards Parkway  
New Kent, VA 23124

[atasteofnewkent.com](http://atasteofnewkent.com)